



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
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<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

January 7, 2014

To: Supervisor Don Knabe, Chairman  
Supervisor Gloria Molina  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District  
MARK RIDLEY-THOMAS  
Second District  
ZEV YAROSLAVSKY  
Third District  
DON KNABE  
Fourth District  
MICHAEL D. ANTONOVICH  
Fifth District

**EXTENSION ON REPORT BACK ON BUDGETED UNFILLED POSITIONS (AGENDA OF JUNE 24, 2013, ITEM NO. 5-G)**

On June 24, 2013, on motion of Supervisor Antonovich, the Board of Supervisors (Board) directed the Chief Executive Office (CEO) to: (1) **Conduct a review** every 90 days of vacant budgeted positions to identify those positions that have been vacant for 90 days or more, and the unspent appropriation that can return to the County's general fund; (2) **Report to the Board** in writing every 90 days with the amount of funds that can be returned to the general fund and transfer these funds in all mid-year budget adjustments; and (3) **Report to the Board** with a clarification of salary savings by department.

On October 9, 2013, we responded to the items above and indicated we would report back at the end of December with the amount of funds that can be returned to the general fund once our office had completed its 5<sup>th</sup> month Budget Status Report (BSR). As our office is still finalizing the 5<sup>th</sup> month BSR, we are requesting an extension to mid-February. At that time, we will also provide an updated number of positions that have been vacant for 90 days or longer.

Please contact me if you have any questions or need additional information, or your staff may contact Sid Kikkawa at (213) 974-1133, or via email at [skikkawa@ceo.lacounty.gov](mailto:skikkawa@ceo.lacounty.gov).

WTF:SHK:

SK:AS:alc

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller

*"To Enrich Lives Through Effective And Caring Service"*

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